

MORTON SCHOOL DISTRICT #214

P.O. Box H – 152 WESTLAKE AVE, MORTON, WA 98356

PHONE (360) 496 – 5300 FAX: (360) 586-3208

Morton School District is an Equal Opportunity Employer

www.morton.wednet.edu

Request For Proposal E-Rate Products and Services

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| RFP for E-Rate, Year 2007-2008 | Proposal is due January 29, 2007 |
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- I. General Specifications and Instructions to Bidders**
- II. Description of Desired Services**
- III. Submitting a Completed RFP**

I. General Specifications and Instructions to Bidders

- 1. Morton School District is seeking proposals for equipment and services that are eligible under the federal E-Rate program.**
- 2. Stated evaluation factors for award:**
 - a. Successful bid will be based upon quality of products, service, and cost. Costs will not be the only consideration.
 - b. Bidder must be bonded in the state of Washington.
 - c. Bidder must have SPIN numbers issued by SLC.
 - d. Bidder must be prepared to follow standard SLC invoicing procedure and invoice SLC directly for percentage of funds.

3. RFP Submission requirements:

RFP are to be submitted by 3:00 PM January 19, 2007 to the following address:

Mr. John Flaherty, Superintendent
Morton School District #214
PO Box H
Morton, WA 98356

4. Authorization:

An individual authorized to legally bind the entity submitting the proposal must sign submitted RFP in ink.

5. Required Information:

All sections of the RFP must be addressed. RFP's that do not address all items will not be considered.

6. Rules/Conditions:

- a. Election process: All RFP's submitted by due date will be reviewed.
- b. Contractor Responsibilities: Contractor will be the Prime Contractor and shall be responsible, in total, for all work of subcontractors. All subcontractors must be listed in the submitting entity's proposal.
- c. Costs for developing and delivering responses to this RFP, and any subsequent presentations, are entirely the responsibilities of the submitting entity.
- d. All materials submitted in response to this RFP become the property of this entity upon delivery and will be incorporated in the contract.

e. The submitting entity shall keep themselves informed of, and shall comply with all applicable laws, ordinances, rules, regulations and orders of the City, County, State, Federal or public bodies having jurisdiction affecting any work to be done to provide the services required. The submitting entity shall provide all necessary safeguards for safety and protection, as set forth by the US Department of Labor, Occupational Safety and Health Administration (OSHA), as well as by any applicable state and local laws.

f. The contractor shall pay for all applicable taxes, royalties and license fees. The contractor shall defend all suits or claims for infringement or any patent rights and hold the entity harmless from loss when a particular process, design, or the product of a particular manufacturer(s) is specified.

7. Contract Provisions and Terms:

a. Successful awarding of this RFP is contingent upon full approval of Federal matching E-Rate funds as identified in Form 471 and availability of district funds.

b. We reserve the right not to award any or all items for any reason that we deem in our interest.

c. The RFP, the proposal response of the submitting entity and any formal addenda to the RFP will be included as part of the contract.

d. Length of Contract: The contract term will be from date E-Rate funding is approved to the date of acceptance of project completion.

e. Upon acceptance of completed project, the district portion (not to exceed 20% of approved bid) will be paid within 60 days. The balance will be paid with E-Rate funds as identified in Form 471.

II. Description of Desired Services:

a. Cabling:

Upgrade Morton Elementary School site adding all needed drops, and fiber backbones where necessary. Furnish and install category 6 - 4 pair cables to support voice, data, video and wireless locations with a minimum of 15 drops per classroom, library area and office locations. Furnish and install Wire Management systems and patch panels. All cables to be routed from work area outlet to designated IDF or MDF closet for termination. Terminate all cables, conformance test and label per TIA/EIA standards. Include all materials and Installation.

b. Local Area Network (LAN):

Upgrade the Building network with Layer 2-4 switching to power scalable, multilayer switching services for a converged data, voice, and video network including but not limited to: IDF and MDF racks, patch cables, Fiber patch cables, installation and configuration of MDF and IDF switches; 24 to 48 port switches (PoE) as needed and managed Gigabyte switches with enough ports to serve all drops and connections as outlined in cabling requirements; Rack mounted UPS minimum 220Va units 1/2 hour minimum support for each IDF, MDF; Hubs or additional switches (10/100) as needed;

c. Wireless Local Area Network (WLAN):

Wireless Local Area Network (WLAN) Lightweight Access Protocol (LWAPP) with Controller: Provide a Building lightweight access protocol wireless network with controller capable of extending the wired network services, wireless LAN controller, wireless access points, installation and configuration.

d. Servers:

(3) Rack Mounted Servers, (1 E-Mail server, 1 DNS file server, 1 WEB server for content) Minimum Dual Pentium Xeon, 2 Gigabyte RAM, Hard Drive Configuration - 2 drives attached to Onboard SATA Controller, No RAID. 2(Two) minimum 160 Gigabyte 7200 RPM SATA Hard Drive 2(Two) Dual Port Gigabit Network Adapter CDRW/DVD, Drive, 17" Viewable LCD Monitor, USB Keyboard and USB Mouse with Wheel, Operating Software: Windows Vista Capable.

e. Basic Maintenance:

Provide Basic Maintenance of eligible E-Rate Equipment and Network

Morton School District #214
Request for E-Rate Proposal MORTONELEMINTERNAL470Y10
Internal Connections
RFP Quote Form

This signed form must accompany the quote along with product specifications including make and model.

(Date) _____

THE UNDERSIGNED DECLARES THAT THE ONLY PERSONS OR PARTIES INTERESTED IN THIS REQUEST FOR PROPOSAL ARE THOSE NAMED THEREIN, THAT THIS RFP QUOTE IS IN ALL RESPECTS FAIR AND WITHOUT FRAUD, THAT IT IS MADE WITHOUT COLLUSION WITH ANY OFFICIAL OR REPRESENTATIVE OF THE DISTRICT, AND THAT THE QUOTE IS MADE WITHOUT ANY CONNECTION OR COLLUSION WITH ANY PERSON SUBMITTING ANOTHER QUOTE ON THIS CONTRACT.

THE RESPONDENT STATES THAT IT HAS THE ABILITY AND MEANS TO PROVIDE THE REQUESTED EQUIPMENT IN A TIMELY MANNER AND TO PERFORM ALL DELIVERIES FOR THE FOLLOWING SUM:

FOR EACH OF THE BELOW BID ITEMS, ATTACH ITEMIZATION WITH DETAILS OF MAKE AND MODEL OF MAJOR ITEMS.

| <i>ALL ITEMS PER SPECIFICATION</i> | <u>TOTAL PRICING</u> |
|----------------------------------------|----------------------|
| a. LAN Cabling: | \$ _____ |
| b. Local Area Network (LAN): | \$ _____ |
| c. Servers: | \$ _____ |
| d. Wireless Local Area Network (WLAN): | \$ _____ |
| e. Basic Maintenance: | \$ _____ |
| Total Price including sales tax | \$ _____ |

RFP Project Title _____ Proposal # **MORTONELEMINTERNAL470Y10**

Name of Firm: _____ E-Rate SPIN # _____

By (Signature): _____ Title: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ E-mail: _____